

**IMPORTANT CIRCULAR**

**CDA(FUNDS) MEERUT CANTT**

AN/Cord/5012/Gen Corr. (Local)

Dated: 28/05/2012

To,

All Units/DDP Controllers

**Subject: Minimizing delay in final Settlements**

It has been observed that in some cases the amount of GPF account of the subscriber is credited to the Public Fund Account of Unit by the Bank authorities but the same is not disbursed to the subscriber in time for a variety of reasons. Hence while furnishing the papers for Final Withdrawal/Final Settlement cases the details of Savings Bank Account number, IFS codes and Bank name and address of the subscriber are invariably, if available attached with the documents.

To ensure timely payment, it may be ensured that all Final Settlement case documents contain the following information:

- (i) Individual's SB Account No.
- (ii) Bank name and address with IFS code.
- (iii) Contact details Unit such as FAX/Telephone Nos./Mobile No. for early settlement of discrepancy, if any.

If the individual/Unit faces any problem, they may feel free to contact this office representative on phone No. 0121-2647023.

The contents of this circular may please be brought to notice of all concerned.

Sd/-

(A.K. Sethi), IDAS  
Dy. CDA

Copy to :-

EDP Centre- for uploading on the Web site.

  
(A.K. Sethi), IDAS  
Dy.CDA