



जगजीत सिंह आर्य, भा0र0ले0से0
अपर नियन्त्रक (निधि)
JS ARYA, IDAS
Addl. CDA (Funds)

अ0स0पत्र सं0/DO No.EDP/Rev/CCO-9/2011-12

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रक्षा लेखा नियन्त्रक (निधि),
मेरठ छावनी-250001

Office of the CDA (Funds)
Meerut Cantt.- 250001

दिनांक:/Dated: May 29, 2012

This is regarding the collection of the Annual Statement of the GPF Accounts (CCO-9) of the Defence Civilians for the year 2011-12 from the office of CDA (Funds), Meerut

It is requested that you may kindly depute your representatives for collection of the CCO-9 from 14.6.2012 to 22.6.2012.

The arrival plan of your representatives may please be intimated beforehand through mail/fax. The drill prepared for this purpose may also please be followed by your representatives.

Yours

Sd--

All DDP Controllers
(By Name to PCsDA/CsDA)

Copy to:

Smt. Devika Raghuvanshi, IDAS
Joint CGDA (AT-II)
Office of the CGDA
Ulan Batar Road,
Palam,
New Delhi 110 010

For information please.

Sd--
(JS ARYA)
ADDL.CDA (Funds)

Annexure 1

Drill for GPF Non-DAD (CCOs-9)

- i) The representatives should come with latest list of units with full addresses, under your jurisdiction.
- ii) These representatives should/may have to stay for a day and so in this office to carry out the requisite comparison with the list of units brought by them and CCOs-9 of units printed by this office.
- iii) The CCOs-9 pertaining to each DDP Controller will be printed unit wise alongwith nominal roll. After due verification, the CCOs-9 will be handed over to your representative.
- iv) The representative after cross-checking with nominal roll, will give an acknowledgement to the concerned AAOs from whom, he receives the packet of CCOs-9.
- v) The CCOs-9 alongwith nominal roll and one consolidated memo will be handed over to your representative. A printed forwarding memo to each unit will be enclosed for necessary action. DDP Controllers are requested to fill addressee details as available with them.
- vi) The CCOs-9 of those employees/subscribers who have been transferred out between March 2010 to the date of dispatch of CCO-9, from the audit jurisdiction of one DDP Controller to that of another DDP Controller, may be segregated and dispatched to the transferee units/DDP Controllers under intimation to this office.

Sd ---

Accounts Officer (EDP/Review)